

**NORTON PARISH COUNCIL**  
**MINUTES OF THE MEETING HELD ON MONDAY 5TH JULY 2021**

**PRESENT :**

**In the chair:** Mr. D. Etchells-Butler,

Mr. B. Aket, Mr. R. Lenko, Mrs. T. Long, Mr. J. Morgan, Mr. A. Sedgwick,

Mrs. J. Tottie, Mrs. J. Rowland (Clerk)

LGA 1972 s12 para 40

District Councillor Wendy Turner

One members of the public.

**APOLOGIES:** District Councillor H. Richardson

County Councillor A. Mellen

1.	<p><b>WELCOME</b>  The Chairman welcomed Councillors and public and reminded of the protocol for speaking at the meeting</p>	
2.	<p>Declarations of pecuniary and local non-pecuniary interests  a) To receive declarations of pecuniary, local non-pecuniary interest(s) and personal interests in items on the agenda and their nature inc. gifts of hospitality exceeding £25 – none declared.  b) To receive declarations of lobbying for planning matters on the agenda – none declared  c) To receive requests for dispensations – none received</p>	
3.	<p><b>PUBLIC FORUM</b>–to receive reports for information  Members of the public–to receive questions and matters of concern from those in attendance  Mr. Walton stated the bin he had placed at the village hall for the use of the street cleaner was being used by the neighbouring property for grass cuttings etc. The Council agreed to him speaking to the house owner saying that the bin is not for general use, and the Clerk stated the bin could be removed for the time being.  He further commented on the amount of litter left around the hall and field which is ignored by all using the playing field. Mr. Lenko stated there is also the odd items littered in the play area.  Mr. Sedgwick commented on people using the bench at the top of the field in the evening and using the gap in the hedge to get into the adjoining field with human excrement being found in this area. Mr. Etchells-Butler stated that unfortunately the CCTV does not reach that far to capture any image, but it would capture anybody going up to the top of the field and bench.  On a positive note, Mr. Sedgwick expressed his thanks to the school who have carried out organised litter picking. He was concerned about the health hazard to the children who may come across the above mentioned waste. The Clerk will write to the school thanking them for this service.  Members of the public – to receive comments submitted via email. None</p>	Clerk

**NORTON PARISH COUNCIL**  
**MINUTES OF THE MEETING HELD ON MONDAY 5TH JULY 2021**

4.	<p><b>REPORTS FOR INFORMATION</b> –to receive written reports for information only</p> <ul style="list-style-type: none"> <li>•Report from County Councillor Andy Mellen - noted</li> <li>•Report from District Councillors Harry Richardson and Wendy Turner</li> </ul> <p>Councillor Turner mentioned about the Joint Local Plan which is now delayed until September for technical issues. She commented on the locality grants and Mr. Lenko thanked her for the grant towards the SIDs. She apologised for the report not mentioning her name. It is a generic report which is tweaked by Councillors. She further mentioned the meeting between Andy Mellen, herself, Christine Thurlow (in charge of CIL funding) and Highways to discuss the possibility at some point in the future of an electronic crossing near The Dog area. However, there may not be a suitable place along the road to site this. The cost could possibly be around £120,000 for which there is no funding. It would require funding from Norton, and CIL. However, the road will be assessed for any suitable places and feasibility for future consideration. Mr. Sedgwick commented that during the Hawes Lane proposal there was nowhere deemed suitable to site a crossing. He also asked about a “normal” zebra crossing being a possibility. Councillor Turner agreed to look into this possibility and costing. Mr. Aket commented that any type of crossing really needs to be by or near the crossroads as this is where people cross the road – not near the Army Hall or Village Hall.</p>	
5.	<b>MINUTES</b>	
	To note and approve the minutes of the following meeting: (as previously circulated). Meetings held on 7 <sup>th</sup> June 2021 The Minutes were agreed and approved for signature by the Chairman	
6.	To consider cooption for the two vacancies on the Council. Currently there was no-one willing to stand. Councillors will continue to seek names for consideration	
7.	<b>MATTERS ARISING</b> from Meeting on 7 <sup>th</sup> June 2021	
	7.1 Resiting of litter bins from Play area. Mr. Lenko stated he had spoken with Dan and this matter is in hand.	
	7.2 Planters at Garage have currently been replanted up. There has been a volunteer come forward, and Mr. Lenko is looking to speak to another volunteer. The Council felt it would be better if the group could collectively do the planters together on a rota basis rather than being responsible for an individual planter.	Clerk
	7.3 MSDC – Trees, hedges and wildflower planting for Parishes. The Clerk stated she had received requests from villagers and landowners, put together a request and submitted it to MSDC. There had been no reply yet.	Clerk

**NORTON PARISH COUNCIL  
MINUTES OF THE MEETING HELD ON MONDAY 5TH JULY 2021**

	<p>4. Platinum Jubilee update Mr. Aket stated he had put an article in the Messenger with an outline of events. Now they have announced the National plans these will be tied into the village plans. There are national plans for lighting of beacons, so this could be done in Norton after the quiz on Thursday evening. On Friday, the evening concert would not clash with the thanksgiving service at St. Pauls. Saturday is the Palace Party, which should not clash with the Fair or evening event. On Sunday street parties are being nationally organised. There is another meeting arranged for next week.</p>	
	<p>7.5Village Hall entrance. Councillors agreed that this did not currently need any further work as the repair carried out by Anglian Water was sufficient at the moment. The Clerk will inform A1 Trees and Landscape.</p>	Clerk
8.	<b>PLANNING</b>	
	<p>PLANNING APPLICATION Three Bridges, Ashfield Gardens, Norton, - DC/21/03505 Conversion, alteration and extension of existing buildings to form a detached dwelling-</p> <p><b>The Council rejected this application for the following reasons: It is outside the settlement boundary and considered to be open countryside. It will not be in keeping with the existing area and be detrimental to the openness of the area. The proposal would not significantly enhance its setting or be sensitive to the character of the local area and therefore it is considered does not meet the criteria as set out in LPP H9 This will be a form of back building and will present a precedent for future development of the area. The access driveway is considered to be unsuitable and of insufficient width for emergency vehicles to safely access the site. The area is not considered to be suitable for sustainable development. The existing infrastructure in the village, i.e. water, sewage, electricity, is becoming unsustainable due to the number of new properties within the village and has caused problems in other parts of the village.</b></p> <p>PERMISSION GRANTED Rosery, The Street, Norton, DC/21/02816 For Erection of home office and decking (following demolition of garage and car port).</p>	
9.	<b>FINANCE</b>	

**NORTON PARISH COUNCIL**  
**MINUTES OF THE MEETING HELD ON MONDAY 5TH JULY 2021**

	<p>9.1 To approve the accounts awaiting payment:</p> <p>Clerk's salary £147.26, Cheque no 022342 <span style="float: right;">LGA1972 s112</span></p> <p>Mr. Lenko, clips for SIDs £60.75 Cheque no 022343 <span style="float: right;">Highways Act 1980 s274A</span></p> <p>Vertas, £278.10 Cheque no.022344 <span style="float: right;">Public Health Act 1875 s164</span></p> <p>Tenhats, July, £207.00 Cheque no.022345 <span style="float: right;">LGA1972 s142</span></p> <p>ICO renewal £40 Cheque no.022346 <span style="float: right;">GDPR</span></p> <p>HMRC £36.60 Cheque no.022347 <span style="float: right;">LGA1972 s112</span></p> <p>Suffolk Preservation Society Neighbourhood Planning event £25  Cheque no.022348 <span style="float: right;">LGA1972 s112</span></p> <p>Woolpit Nurseries £152.55 Cheque no.022348 <span style="float: right;">LGA1972 s112</span></p>	
	<p>9.2 To receive Receipts and Payments statement and reconciliation statement with copies of bank statements showing the transfer of funds from Current to Deposit – accepted and approved by Councillors.</p>	
10	<b>ACTION PLAN</b>	
	<p>10.1 SIDs. Mr. Lenko stated both are now up and he expressed thanks to Mr. Walton and Mr. Mathieson for their assistance. He stated Mr. Mathieson is able to monitor the one near his house and it would appear to slow the traffic. There are plans for two more in the future. Mr. Sedgwick felt they were effective, but it is usually local residents who do not abide to the speed limit which is embarrassing for the village. The Clerk reported that she had had a call from the Police following the Council letter on speeding, which was being referred to the night traffic unit. Mr. Sedgwick offered to liaise with the Police.</p>	Mr. Sedgwick
	<p>10.2 Neighbourhood Watch/speedwatch. There has been a slow uptake of the bin signs.</p>	
11	<b>PLAY AREAS</b>	
	<p>11.1 Play area adjacent to Village Hall – general, repairs and new equipment. Mr. Lenko presented suggestion for infant play equipment ranging from £5500 to £9300. The Council agreed to Playdale equipment costing £9300 which includes installation, fitting, delivery, matting, and guarantee for 5 years.</p>	Mr. Lenko
	<p>2. Play area in Prospect Road – general and repairs. Bark has been topped up, and Dan will replace the basketball board. The Council agreed to purchase a trampoline for the area costing around £5000-6000, and an additional picnic bench costing £600.</p>	Mrs. Long
12	<p><b>VILLAGE HALL UPDATE</b></p> <p>Mr. Walton reported that a structural engineer had investigated the footing with excavation of footing being done FOC. The roof space and structure has been assessed. Six companies have now been contacted for quotes with building regs being drawn up for phase 1. It is hoped to go for the October CIL funding bids. He confirmed that phase 1 is the new roof.</p>	
13	<b>CORRESPONDENCE</b>	

**NORTON PARISH COUNCIL**  
**MINUTES OF THE MEETING HELD ON MONDAY 5TH JULY 2021**

	13.1 Festival of Suffolk 2022 - Letter and attachments from the Lord Lieutenant. They are looking for a community festival champion to work with regarding the platinum jubilee. Mr. Aket agreed to be the nominated Councillor	
	2. Discovering Suffolk - Fingerpost Plaques This is to raise awareness of the Suffolk countryside and requesting assistance of the project with plaques in various places. Mr. Etchells-Butler felt more details were required.	Clerk
	3. Sewer works in Ixworth Road Following an email from Prof. Jaggard, the Clerk had written to Anglian Water asking for the reason a number of lorries are going to the works. Reply received stating this is to help clear a blockage and avoid a problem. Mr. Sedgwick felt the Council needed to know what is causing the blockage. He questioned the infrastructure and its sustainability following all the development. Mr. Etchells-Butler felt the Council needed to know that when the current problem is resolved will there be an upgrade and improvement to the system due to the increase in development taking place.	Clerk
14	<b>Questions and Comments from Members and suggestions for next meeting.</b>	
	14.1 Mrs. Long stated she had attended a neighbourhood planning training session. She felt it was quite a complex undertaking, taking a number of years, can cost quite a lot to complete and require a number of volunteers. The Council felt this was not a task they wished to undertake.	
	14.2 Mr. Aket enquired about the Street Cleaner. The Clerk confirmed that he would not be returning, and an advert will be placed in the Messenger for a replacement. She also confirmed that she knows the company that produced the Hi-Vis jacket for Elmswell so when a new street cleaner is employed she will undertake to get one with "Norton Parish Council" on the back of it.	Clerk
	14.3 Mr. Sedgwick stated he had been involved in an incident of complaint in the village this week as a number of dogs had become ill when walking through a field. He had undertaken investigation and sought advice and could confirm it is not to do with field spraying. He stated it was more likely due to a natural fungus growing at this time of year. He agreed to put a message on the Facebook page.	Mr.Sedgwick
	14.4 Mrs. Tottie mentioned the state of the playing field hedge overgrowing the pavement. The Clerk mentioned that last year Vertas had cut the hedge and strimmed the verge. Mr. Etchells-Butler enquired if the hedge could be a uniform height as it is currently low and high in places. The Clerk also felt the path around the field needed to be strimmed. The Council agreed to this work being done.	Clerk
15	To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting due to the confidential nature of the business to be discussed – none The Council felt this item could be deleted from future agendas until an item arises for private discussion by the Council.	

**NORTON PARISH COUNCIL  
MINUTES OF THE MEETING HELD ON MONDAY 5TH JULY 2021**

16	To confirm the date of future meeting: a) 2 <sup>nd</sup> August 2021 –full Council Meeting –Norton Baptist Church –commencing at 7.30pm	
17	Close of the Meeting – there being no further business the meeting closed at 20.29	