

NORTON PARISH COUNCIL
MINUTES OF THE MEETING HELD ON 3RD MAY 2021

MINUTES OF THE MEETING HELD ON 3rd May 2021 at 7.30pm VIA ZOOM VIDEO
 CONFERENCING

PRESENT (by video)

In the chair: Mr. D. Etchells-Butler,

Mr. B. Aket, Mrs. T. Long, Mr. J. Morgan, Mr. A. Sedgwick, Mrs. J. Tottie,

Mrs. J. Rowland (Clerk)

LGA 1972 s12 para 40

County Councillor Jane Storey

APOLOGIES: Mr. R. Lenko

The Council consented to accept the apology and reason received, which will be recorded in the attendance register.

District Councillor Turner

District Councillor Richardson

1.	<p>OPENING Due to technical problems raising of hand to speak could not be used so the Chairman asked Councillors not to speak over anyone else.</p>
2.	<p>Declarations of pecuniary and local non-pecuniary interests a) To receive declarations of pecuniary, local non-pecuniary interest(s) and personal interests in items on the agenda and their nature inc. gifts of hospitality exceeding £25 - none b) To receive declarations of lobbying for planning matters on the agenda - none c) To receive requests for dispensations - none</p>
3.	<p>PUBLIC FORUM—to receive reports for information</p> <ul style="list-style-type: none"> • Members of the public—to receive questions and matters of concern from those in attendance -no-one in attendance • Members of the public – to receive comments submitted via email. <p>Email received from Mrs. Williams asking to be included in the tree initiative from MSDC with a native tree or a fruit tree if available, and suggesting the field opposite her to have hedging and trees put in. The Clerk will contact the landowner for his view. She further complained about a recent bonfire by a neighbour burning plastic in particular. The Clerk was asked to write to the person concerned.</p>
4.	<p>REPORTS FOR INFORMATION –to receive written reports for information only</p> <ul style="list-style-type: none"> • Report from County Councillor Jane Storey – noted. Mrs. Storey commented on her recent correspondence to a letter from a Norton resident concerning lorries through the village, speeding and pathways, which had been copied to the Council. • Report from District Councillors Harry Richardson and Wendy Turner - noted
5.	<p>To note the minutes of the following meeting: (as previously circulated) and to agree that delegated authority be given to the Chair to sign the minutes outside of the meeting</p> <ul style="list-style-type: none"> • Virtual Parish Council Meetings 12th April 2021 <p>The minutes were agreed and will be signed outside of the meeting.</p>
6.	<p>MATTERS ARISING</p>

NORTON PARISH COUNCIL

	<p>6.1 Litter policy. To consider Siting of litter bins and community wheelie bins. It was suggested relocating one of the bins in the play area to the top of the field near the school entrance gates, which can be emptied either by Mid Suffolk or when the school bin is emptied, and one in the layby going out of the village towards Woolpit. The layby bin can be trialed to see if it is successful.</p>
2.	Planters at Garage – Mrs. Taylor is unable to maintain the planters, and the W.I. are no longer running. The Clerk was asked to write to the Salvation Army to see if one of their members would undertake this task.
3.	MSDC – Trees, hedges and wildflower planting for Parishes. MSDC requested details about the areas of land, and any indications of the age and species of trees to plant (for example, new hedgerows, creating orchards, or planting to fill gaps in an existing tree or hedge row line). Mr. Walton had forwarded a list of possible landowners who would be interested. The Clerk will contact each one and ask for their views and requirements. The request to MSDC needs to be returned by 30 June.
4.	Platinum Jubilee update – further planning meeting on Tuesday evening. Mr. Etchells-Butler commented that the allotment holders may be interested in being included in the Open Gardens event.
5.	Quiet Lanes. A consultation will be held on 7 th June at 7pm prior to the Council meeting. The advert in the Messenger is hard to read being such small print, but will be put in again asking for larger print. It is on Facebook and the web site. Mr. Aket felt there may need to be a small contribution from the Council of perhaps £150 towards the posts. Mrs. Storey suggested an approach to the next County Councillor for donation from the locality budget. Mr. Aket stated all correspondence on this item needs to be retained for evidence and support. Mrs. Long felt there was still confusion with residents on the designation of Quiet Lanes, confirmed by Mr. Sedgwick who felt people were not getting the concept of a designation. Mr. Aket was asked to write an item for the Messenger to help clarify or pass to Mr. Sedgwick for inclusion on Facebook.
6.	<p>Anglian Water Customer Services replied regarding flooding problems in Ixworth Road. Water Recycling Network Manager replied he was unaware of work being carried out, and confirmed a check of the network could find no faults so therefore no objections to development in the area. The Planning and Growth Team commented on the planning applications in Ashfield Road and stated once planning has been approved the developer can apply for a connection to the network. He stated Anglian Water responds to all major applications of 10 dwellings or more and 500 square metres of non-residential development. Upon receipt of the consultation email from the Local Planning Authorities they check if the applicant is proposing to connect to the network. If the proposed method of foul and surface water disposal doesn't relate to the Anglian Water network, they would reply advising that they are unable to comment, as this would be outside of their jurisdiction and that the case officer should seek to get comments from the lead local Flood Authority, the Environment Agency, and the internal drainage board. He stated their network capacity assessment is based on the number of dwellings as well as the applicant's drainage strategy such as the point of connection and the proposed discharge rates. Their engineers when carrying out their capacity assessment take into account the additional foul flows from the development to be discharge into the network, as well as the existing developments and any incidents of flooding that are network capacity related incidents. The available capacity within the network and within the water recycling centre will be dependent upon the development proposal, location of any connection point and proposed discharge rates proposed by the applicant.</p>

NORTON PARISH COUNCIL

7.	MSDC Street Naming for New Development at Land South West of Rose Cottage, Ashfield Road, Norton. MSDC informed that the developer has agreed to the name of Woods Pightle for this development.
8.	Village Hall entrance - reply from Anglian Water. They confirmed the situation is being chased up with the reinstatement team and will provide a further update later.
9.	Pavement front of Petrol Station - No reply yet from Highways.
7.	PLANNING
	<p>PLANNING APPLICATION</p> <p>7.1 Copper Coin Cottage, Ixworth Road, Norton DC/21/02110 Proposal: Householder Planning Application - Erection of single storey lean-to extension and addition of cladding to dormer roof (following demolition of existing rear extension) The Council recommended approval.</p> <p>7.2 Little Green Cottage, Ashfield Road, Norton DC/21/02257 Proposal: Full Planning Application - Severance of garden and erection of 1No. two storey dwelling including new vehicular access. The Council rejected this planning application. The development will materially reduce the amenity and privacy of adjacent dwellings and erode the character of the surrounding area. It is not in keeping with the overall openness of the area and adjacent properties. There is concern about the Access and visibility splay being adequate.</p> <p>7.3 APPLICATION FOR PLANNING PERMISSION WITHOUT COMPLIANCE OF CONDITION(S) -Martindale, Halls Lane, Norton DC/21/02254 Application under Section 73a for the removal or variation of condition following grant of planning permission DC/18/03107 - Erection of a new dwelling following demolition of extension to the host dwelling to facilitate vehicular access, and demolition of existing curtilage buildings. Town and Country Planning Act 1990. (Condition 2 - Approved Plans and Documents) Amended scheme for design and layout. The Council recommended approval.</p> <p>7.4 Durban Cottage, The Street, Norton - DC/21/02431- Erection of oak framed two bay cart lodge The Council recommended approval.</p> <p>PERMISSION GRANTED</p> <p>7.5 Land at The Rear of The Salvation Army Hall, Woolpit Road, Norton, DC/21/01170 Submission of Details under Reserved Matters following approval of DC/17/03668 dated 02/03/2018 - Appearance, Scale, Layout and Landscaping for Erection of 5No detached dwellings including compliance with Condition 8 (Bin Storage).</p> <p>PERMISSION REFUSED</p> <p>7.6 Application Reference: Land off Hawes Lane, Norton - DC/21/00662 Outline Planning Application (access to be considered) - Erection of 9no. dwellings and construction of vehicular access and pedestrian links (re-submission of DC/20/04429).</p>
8.	FINANCE

NORTON PARISH COUNCIL

	<p>8.1 To approve the following accounts for payment:</p> <p style="padding-left: 40px;">Clerk’s salary £147.26, cheque no 022332 LGA1972 s112</p> <p style="padding-left: 40px;">HMRC £36.60 - cheque no 022333 LGA1972 s112</p> <p style="padding-left: 40px;">Vertas, grounds maintenance, £278.10 - cheque no 022334 Public Health Act 1875 s164</p> <p style="padding-left: 40px;">BHIB Insurance £1326.04 - cheque no 022335 LGA1972</p> <p>s111</p> <p>8.2 Allotments. Mr. Etchells-Butler enquired if the Council would consider purchasing a new battery for the pump, and another water container, this will allow both boreholes to be used. All Councillors agreed to this request. Public Health Act 1936</p> <p>s125</p> <p>8.2 To review Insurance cover</p> <p>Policy cover had been forwarded to all Councillors for review. The Clerk stated she had added CCTV to items to be covered. Councillors accepted the cover and agreed to renew for the forthcoming year.</p> <p>8.3 To Review and Approve Annual Governance and Accountability Return - section 1 and 2</p> <p>This had been forwarded to Councillors, along with the EOY balance sheet from which the figures are transferred. This was approved by all Councillors with the Chairman being authorized to sign.</p> <p>8.4 To receive Budget Statement. The Clerk explained she had removed the Train budget as requested and split this between various other budget headings. Councillors agreed to the amended Budget.</p> <p>8.5 To confirm receipt of CIL payment. The Clerk confirmed a further payment of CIL as £36,327.76.</p> <p>8.6 The Clerk confirmed receipt of first instalment of Precept being £11,000.</p> <p>8.7 MSDC Parish Grant Payment. The Clerk confirmed a Parish Grant for 2021-22 for £307.00.</p> <p>8.8 To review and approve Asset Register.</p> <p>The Clerk had forwarded an EOY updated Asset Register. Mrs. Long stated there was only a picnic table at Prospect Road play area, which requires ground fixing.</p>
9.	<p>ACTION PLAN</p> <p>1. Additional S.I.D.s. Mr. Lenko stated he is still awaiting installation of the poles by SCC.</p>
	<p>2. Neighbourhood Watch</p> <p>Mr. Sedgwick stated information had been put in the Messenger with a slow response to the bin stickers. Mr. Etchells-Butler proposed that Mr. Sedgwick take over coordination of the speedwatch programme, Mr. Sedgwick accepted this role, taking over the equipment and liaising with the Police.</p>
10.	<p>PLAY AREAS</p> <p>10.1 Play area adjacent to Village Hall – general and repairs</p> <p>Mrs. Long commented that the gate to the play area opens in the wrong direction according to the course she recently attended, and it also requires a rubber stopper. The Clerk will investigate this. There is also a nail sticking out of the fence which requires sorting.</p>
	<p>10.2 Play area in Prospect Road – general and repairs</p> <p>Mrs. Long stated the basketball backboard and basket needs replacing. She is currently investigating funding for additional equipment from Mid Suffolk s106 money. She also requested an additional picnic bench. She stated the current picnic table needs to be ground fixed.</p>
11.	<p>VILLAGE HALL UPDATE - no update.</p>
12.	<p>CORRESPONDENCE</p>

NORTON PARISH COUNCIL

	<p>1. Street Cleaner. Due to Mr. Matthews current ill health the post will be advertised in the Messenger.</p>
	<p>2. MSDC campaign “The Street that Saved” - noted</p>
	<p>3. MSDC Spring Clean Litter pick 2021 - 28 May – 13 June 2021 Mr. Etchells-Butler asked if the Councillors were in agreement to join this initiative and, if so, he will put a note in the messenger asking for volunteers to help with litter clearance during this period. The Council’s litter picks would be available to borrow.</p>
	<p>4. A1088 – speeding and lorries, correspondence from resident and County Councillor concerning lorries speeding, the number of lorries going through the village and lack of pavement. The contents were noted, and the Council agreed a need to consider how to devise a strategy to address speed and lorry movements. This will be on the agenda for next month. Mrs. Long enquired about an ANPR along the road with speed camera to catch speeding and lorries at night. Mr. Sedgwick stated that ANPR is not a speed camera and there is no technology to link ANPR and Speed cameras. Mrs. Long asked whether average speed cameras could be used. Mr. Sedgwick felt there were some available on request, so he will ask for these to come to the village on a temporary basis, but not sure how often and when this could happen as it is dependent on demand. Mrs. Tottie commented that when the A14 is closed lorries now realise that the route through the village is a short cut to get to the A14 particularly during the early hours. Mr. Sedgwick suggested writing to the Roads Policing Inspector in Bury explaining the Council’s concern about the heavy lorries and asking if they could send the night traffic car out.</p>
13.	<p>Questions and Comments from Members and suggestions for next meeting. - none</p>
14.	<p>To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting due to the confidential nature of the business to be discussed - none</p>
15.	<p>To confirm the date of next meeting: 15.1 7th June 2021 –full Council Meeting –Norton Baptist Church –commencing at 7.30pm with public consultation on Quiet Lanes to commence at 7pm. Mrs. Tottie stated her apologies for this meeting.</p>
16.	<p>Close of the Meeting - there being no other business the meeting was closed at 20.44</p>