

**NORTON PARISH COUNCIL
MINUTES OF THE MEETING HELD ON 5th OCTOBER 2020**

MINUTES of the MEETING held on Monday 5th October 2020 at 7.30pm by ZOOM VIDEO CONFERENCE.

PRESENT (by video)

In the chair: Mr. D. Etchells-Butler,
 Mr. B. Aket, Mr. C. Fakes, Mr. R. Lenko, Mrs. T. Long, Mr. S. Sadler,
 Mrs. J. Rowland (Clerk)
 District Councillor Wendy Turner
 District Councillor H. Richardson
 Eight members of the public.

LGA 1972 s12 para 40

APOLOGIES: None

1.	<p>OPENING The Chairman opened the meeting advising all of the Video Protocol for Councillors to raise a hand to face level if they wished to speak and wait to be recognized by the Chair and avoid speaking over each other and the Chair.</p>	
2.	<p>Declarations of pecuniary and local non-pecuniary interests 2.1 To receive declarations of pecuniary, local non-pecuniary interest(s) and personal interests in items on the agenda and their nature inc. gifts of hospitality exceeding £25. None. 2.2 To receive declarations of lobbying for planning matters on the agenda – none 2.3 To receive requests for dispensations - none</p>	

So approved at the meeting of 02.11.20 with agreement for minutes to be signed by the Chairman away from the meeting.

NORTON PARISH COUNCIL

4.	<p>REPORTS FOR INFORMATION –to receive written reports for information only</p> <ul style="list-style-type: none"> •Report from County Councillor Jane Storey - noted •Report from District Councillors Harry Richardson and Wendy Turner – noted. <p>Mr. Richardson commented on the Hawes Lane reapplication and Mr. Etchells-Butler stated he had written an article for the EADT.</p>	
5.	MINUTES	
	<p>5.1 To note the minutes of the following meeting: (as previously circulated) and to agree that delegated authority be given to the Chair to sign the minutes outside of the meeting</p> <p>Virtual Parish Council Monthly Meeting 7th September 2020 Virtual Joint Parish Council/Village Hall Meeting 21st September 2020</p> <p>Both agreed as a true and accurate record, and as such to be signed by the Chair of the meeting outside of this meeting.</p>	
6.	MATTERS ARISING	
	<p>6.1 Cooption to the vacancy due to Mr. Thorpe’s resignation.</p> <p>There were four nominations for cooption. On a first vote two candidates with the lowest votes were taken off. On a second vote Mr. Nunn was voted by majority to the post of Councillor. The Clerk will inform him and send the necessary paperwork for completion.</p>	Clerk to contact
	<p>2. Coopting to the vacancy due to Ms. Paris’s resignation.</p> <p>There were three nominations for the cooption. On the first vote one candidate was eliminated. On a second vote Mr. Morgan was voted by majority to the post of Councillor. The Clerk will inform him and send the necessary paperwork for completion.</p>	Clerk to contact
	<p>3. MSDC concerning Public Space Protection Order for playing field.</p> <p>The Senior Environmental Protection Officer stated that although legislation to create such orders has been repealed, any existing orders remain in effect. Therefore, if there is evidence of dog fouling on the field at present they would be happy to investigate any reports supplied to them, particularly bearing in mind CCTV evidence.</p>	
	<p>4. Remembrance Day. Mr. Etchells-Butler confirmed receipt of poppy wreath and agreed to contact Revd. Valentine concerning what arrangements would be allowed to take place at the memorial.</p>	Mr. Etchells-Butler
	<p>5. Councillors were informed of the resignation by Mr. Belham as he is moving away from the area. The Clerk will inform MSDC to get the necessary process underway.</p>	Clerk to contact MSDC

So approved at the meeting of 02.11.20 with agreement for minutes to be signed by the Chairman away from the meeting.

NORTON PARISH COUNCIL

7.	<p>VILLAGE HALL</p> <p>To discuss and review meeting held on 21st September 2020</p> <p>7.1 Councillors stated their support for the proposed project and praised the vision and ambition of the Management Committee.</p> <p>Mr. EtcHELLS-Butler commented on his reservation about the amount that could be raised, the market availability and cost for a manager if it became a Community Centre.</p>	
8.	<p>PLANNING</p> <p>8.1 APPLICATION FOR PLANNING PERMISSION WITHOUT COMPLIANCE OF CONDITION(S) - DC/20/04158</p> <p>Land at the rear of the Salvation Army Hall, Woolpit Road, Norton Application under Section 73 of the Town and Country Planning Act - Variation of Condition 4 (Limit on Number of Storeys) of Outline Planning Permission DC/17/03668 dated 02/03/2018 (Outline Planning Application (All matters reserved except access) – Erection of 5No detached dwellings) -</p> <p>The Council do not support this application.</p> <p>To vary condition 4 concerning number of storey and increase to 2 storey from 1.5 storey would have a detrimental effect on surrounding properties and not be in keeping with the area. The Village Plan is for smaller affordable housing as the needs of the village so it is felt to have larger houses would not be in keeping with the requirement for Norton to be a sustainable village.</p> <p>The access to the site presents a serious disadvantageous to the Salvation Army, which is an important group within the village.</p>	

So approved at the meeting of 02.11.20 with agreement for minutes to be signed by the Chairman away from the meeting.

NORTON PARISH COUNCIL

8.2 APPLICATION FOR OUTLINE PLANNING PERMISSION - DC/20/04256

Land West Of Suffolk House, Ixworth Road, Norton

Application for Outline Planning Permission (some matters reserved, access to be considered) Town and Country Planning Act 1990 - Erection of 20 No dwellings and construction of vehicular access and pedestrian link (re-submission of DC/19/01236).

The Council reiterated their objections to this application for the following reasons:

- **T10 – This is a small road. There is strong concern about increased traffic generated by the proposed properties on this small single carriage road. As there is no public footway along Hawes Lane and Heath Road the Council consider that further development in this area would present a serious risk to pedestrians. With additional family housing, and also during construction work, road safety issues exist for children and adults alike using Heath Road which has no footpath. It would have a detrimental effect on the amenity of the area by means of additional traffic generation and safety. The suggested provision of additional passing places would have no safety benefit to pedestrians or vehicles using the Lane.**
- **T10 – The single carriage road is very narrow and there is a lack of road width which would not allow access by emergency vehicles, particularly fire service vehicles.**
- **A1088 – The junction of Heath Road joining the A1088 has been the subject of several near miss accidents. Visibility of vehicles coming from Ixworth is poor and with additional vehicles and construction vehicles using Heath Road this gives rise to concern for safety reasons. (Policy T10). Increased development in Thurston, Elmswell and Woolpit and the recent smaller developments in the adjoining village of Tostock have also created much more traffic at the crossroads with the A1088.**
- **T10 – the proposed pedestrian link to the A1088 and main village exits directly on to the A1088 with no pavement which is a pedestrian danger. It is opposite a bus stop and does not allow full visibility of vehicles travelling South from the Ixworth direction, which would present a danger to pedestrians attempting to cross the A1088.**
- **SC1 - Physical Infrastructure – it is questioned whether drainage and sewerage systems would be sufficient to cope with an additional 20 properties. The local school (which is already at near maximum capacity) and the local Health Centre would not cope with the additional workload. There are currently a number of sites with approved application so this site would result in over 50 proposed new houses for the village, which the Council feel the infrastructure could not deal with.**
- **The Council is concerned about the proximity of the proposed development of 20 houses to the Wildlife Nature Reserve and the impact additional houses and vehicles would have on this protected area.**
- **The development is stated as self-build which would mean no CIL payable to benefit the village.**

So approved at the meeting of 02.11.20 with agreement for minutes to be signed by the Chairman away from the meeting.

NORTON PARISH COUNCIL

	<p>8.3 APPLICATION FOR PLANNING PERMISSION - DC/20/03302 Red House, Ashfield Road, Norton - Full Application - Change of use of Agricultural land to equestrian land and construction of a horse arena. – The Council had no objection to the change of use of land to equestrian land</p>	
	<p>8.4 APPLICATION FOR PLANNING PERMISSION WITHOUT COMPLIANCE OF CONDITION(S) - DC/20/03992 Land To North Of Ashfield Road, Norton Application under Section 73 of the Town and Country Planning Act for DC/19/05805 for the removal of Conditions 3 (Archaeological written investigation) and 4 (Archaeological works) - The Council has no objection to this request</p>	
	<p>8.5 APPLICATION APPROVED Land West of Ixworth Road, Norton DC/20/02990 Proposal & Location of Development: Application for Outline Planning Permission with all matters reserved. Town and Country Planning Act 1990 – Erection of 2No detached dwellings with garages and construction of access.</p>	
	<p>8.6 APPLICATION APPROVED The Old Forge, Ixworth Road, Norton, Erection of 1no dwelling with cart-lodge following demolition of existing outbuildings -DC/20/03221.</p>	
	<p>8.7 APPLICATION APPROVED Fairhaven, Ashfield Road, Norton, DC/20/03059, Erection of single storey side extension and detached double length garage with rooflights (following demolition of existing)</p>	
	<p>8.8 Planning application APPEAL TOWN AND COUNTRY PLANNING ACT 1990 APPEAL UNDER SECTION 78 Appeal Reference: APP/W3530/W/20/3253689 Manor Lodge, Ashfield Road, Norton. Planning Application - Erection of 1no. dwelling.</p>	
9.	FINANCE	
	<p>9.1 To approve the accounts awaiting payment: Street Cleaner £68.80 cheque no 22277 LGA1972 s112 Clerk's salary £140.10 cheque no 22278 LGA1972 s112 HMRC £52.20, cheque no 22279 LGA1972 s112 Gadd Bros. (Bark) £636.00 cheque no 22280 LGA(miscellaneous Provisions)1976 s19 Vertas Group (hedge and grounds) £605.65 cheque no 22281 reissue of payment as original cheque (22266) lost in post. Public Health Act 1875 s164</p>	
	<p>9.2 That Council notes and authorises the schedule of revisions to the pay rates of all current Council employees. The Council received pay rates as circulated from NALC. The Clerk stated this will need to be discussed when the Council reviews and sets the Precept for 2021-22.</p>	

So approved at the meeting of 02.11.20 with agreement for minutes to be signed by the Chairman away from the meeting.

NORTON PARISH COUNCIL

	<p>9.3 To confirm receipt of second instalment of Precept. The Clerk confirmed received of the second instalment of £11,000 of the Precept.</p>	
	<p>9.4 To receive budget and Receipts and Payments with reconciliation to 30.9.20. Updated budget sent to all Councillors to show the current situation, plus a Receipts and Payments statement from April – Sept with reconciliation statement. This was agreed and accepted by Councillors.</p>	
	<p>9.5 To note budget amendment to show proposed detailed CIL payments. The Clerk stated she had included a receipts column for CIL income on the budget to show the proposed expenditure, and thereby giving a general balance for future allocation. Approved by Councillors.</p>	
	<p>9.6 To confirm receipt of Recycling credit. The Clerk confirmed receipt of a recycling credit for £313.16.</p>	
	<p>9.7 Survey of trees on the Playing field. The Clerk proposed acceptance of the quote from Urban Forestry to provide a detailed survey of trees and schedule of work required. Following the high wind last week a tree had fallen on electric cables in Ashfield Road, putting out the whole village for 16 hours and so it would be prudent to survey the trees to ensure they were safe. This was agreed.</p>	Clerk
10.	CIL PROJECTS	
	<p>10.1 Train, fence and associated work. Mr. Lenko stated the working party had been looking at the layout of the track which will be a single track and one way, and materials for the track bed. Mr. Lenko commented that people he had spoken to were very much in favour of this project and he totally respected any comment that this is public money being used so he was keen to ensure it was used correctly. Mr. Aket commented that people had spoken to him who were not in favour of the train and expressing concern at the large sum of public money being spent on this project, but Mr. Fakes said he had also spoken to many who supported the project. Mr. Etchells-Butler stated he had written a long and detailed article in the Messenger and awaited any feedback. Local Government and Rating Act 1997, s31</p>	
	<p>10.2 Street lighting The Clerk stated she had spoken with the neighbouring properties of the proposed new pole, comment is still awaited from one property owner. The lights for upgrade have been confirmed. The Clerk also stated that two street lights along the Ashfield Road had been taken down by UKPN during their works and were now missing. SCC have been informed and chasing this up with UKPN. The Clerk has requested a quote to replace these lights with new LED lights. This is likely to be around £650 +VAT according to a previous quote received from SCC. Parish Councils Act 1957 s3; Highways Act 1980 s301</p>	Clerk

So approved at the meeting of 02.11.20 with agreement for minutes to be signed by the Chairman away from the meeting.

NORTON PARISH COUNCIL

	<p>10.3 Prospect Road parking area Mrs.Long stated Mid Suffolk had been negative in their reply to her and were unable to assist with taking this idea forward.</p> <p style="text-align: right;">Road Traffic Regulations Act 1984 s57 (1)(b)</p>	
	<p>10.4 Additional Speed cameras Mr.Lenko stated he needs to locate a post outside Street Farm at the Woolpit end of the village; the Ixworth Road end of the village has been agreed.</p> <p style="text-align: right;">Highways Act 1980 s274A</p>	Mr. Lenko
	<p>10.5 Water to allotments Comments still awaited from the Charity Trustees.</p> <p style="text-align: right;">Small Holding andAllotment Act 1908 ss23,25</p>	
	<p>10.6 Car Park entrance The Clerk is still awaiting receipt of quotes.</p> <p style="text-align: right;">Road Traffic Regulations Act 1984 s57 (1)(b)</p>	Clerk
	<p>10.7 Sign for “Norton” on the approach to the A1088 on the Thurston Road Mr.Lenko stated the signs should be delivered in the next couple of weeks.</p> <p style="text-align: right;">Road Traffic Regulation Act 1984 s72(1)</p>	
11.	PLAY AREA	
	<p>11.1 Annual Play Inspection Reports 2020 Councillors felt the Report for both areas to be very positive, with just minor repairs required. Mr. Aket felt the Council should now undertake all small repairs as soon as practical.</p>	
	11.2 DDA & PVA Reports 2020 – Noted.	
	<p>11.3 Play area adjacent to Village Hall Mr. Lenko stated all was good. The rope had been replaced and extra bark had been put down.</p>	
	<p>11.4 Play area in Prospect Road Mrs. Long stated the monkey bars are now installed and additional bark put down. As a whole the area was good.</p>	
12.	CORRESPONDENCE	
	<p>12.1 Suggestion for Use of Area Around Sports Field A suggestion was submitted to the Council that the area on the playing field under the trees would make an ideal place to be left to nature and become a wildlife area where plants, birds, butterflies and small animals could prosper and which might prove to be a longer lasting and more appropriate use of the area, requiring little upkeep and only small financial outlay. Mr. Etchells-Butler felt the area to the left of the village hall car park entrance could better be left to go wild with the trees trimmed back and to become a community area.</p>	

So approved at the meeting of 02.11.20 with agreement for minutes to be signed by the Chairman away from the meeting.

89/20

Signed

NORTON PARISH COUNCIL

	<p>12.2 THE ENVIRONMENTAL ASSESSMENT OF PLANS AND PROGRAMMES REGULATIONS 2004 REGULATION 16 INFORMATION AS TO ADOPTION OF PLAN OR PROGRAMME SUFFOLK MINERALS & WASTE LOCAL PLAN.</p> <p>The Suffolk Minerals & Waste Local Plan (the Plan) was adopted by Suffolk County Council on 9 July 2020. - Noted.</p>	
	<p>12.3 Suffolk Preservation Society - Don't let the government deregulate planning.</p> <p>Mrs. Long felt there was a need to lobby the local MP not to have deregulation of planning</p>	
	<p>12.4 Trees and hedgerows MSDC</p> <p>Mr. Etchells-Butler felt when the fence for the train is up this area could be planted out with daffodils, snowdrops etc. to enhance the area.</p>	
	<p>12.5 Wildlife friendly village</p> <p>Mr. Etchells-Butler stated he had put a piece in the Messenger promoting people to leave a wild area in their garden.</p>	
13.	Questions and Comments from Members and suggestions for next Zoom meeting.	
	<p>13.1 Mr. Aket enquired about the dog signs requested from Gadd Bros. The Clerk will chase up.</p>	Clerk
	<p>13.2 Quiet Lanes. Mr. Aket felt this classification may be useful for Hawes Lane, Church Lane, and others lanes, and agreed to promote and sign up for this initiative on behalf of the Council.</p>	Mr. Aket
	<p>13.3 Mr. Aket enquired whether the Council could write to UKPN about the poor resilience of the village during bad weather and asking that they do more to make the village less susceptible to high winds.</p>	Clerk
	<p>13.3 Mr. Etchells-Butler stated there are now two teams in the Speed Aware Group and the camera has had a new battery, so they will possibly be out in the village soon. There are potentially 4 more volunteers so the group will be out soon.</p>	
14.	<p>To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting due to the confidential nature of the business to be discussed</p> <p>- none to be transacted</p>	
15.	<p>To confirm the date of future meetings:</p> <p>15.1 2nd November 2020 –full Council Meeting –via zoom –commencing at 7.30pm</p>	
16.	Close of the Meeting - there being no other business the meeting was closed at 20.36	

So approved at the meeting of 02.11.20 with agreement for minutes to be signed by the Chairman away from the meeting.