

# NORTON PARISH COUNCIL

Clerk: Mrs. J. Rowland

Willowbrook Cottage, Ashfield Road  
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The Parish Councillors of NORTON PARISH COUNCIL are summoned to attend a meeting of the Parish Council, which will be a video meeting via Zoom, on Monday 6<sup>th</sup> July 2020 commencing at 8.00pm.

## Public Attendance

Members of the public and press are welcome to join the Zoom meeting. Members of the public will be invited to give their views/questions to the Parish Council on issues on the agenda or raise issues for consideration or inclusion at future meetings. This item will be limited to 15minutes duration but may be extended at the discretion of the Chairman. Alternatively members of the public may still submit comments on any item on the agenda via email to the Clerk:nortonparishclerk@outlook.com ahead of the meeting

To join this meeting as a Councillor enter the Meeting ID and Password when prompted:

Meeting ID: 899 2951 3648

Password: 665172

## AGENDA

1.	Opening including the noting of the Video Meeting Protocol	20.0 0
2.	Apologies a) Council to receive apologies for absence b) Council to consent to accept apologies received	20.0 0
3.	Declarations of pecuniary and local non-pecuniary interests a)To receive declarations of pecuniary, local non-pecuniary interest(s) and personal interests in items on the agenda and their nature inc. gifts of hospitality exceeding £25 b)To receive declarations of lobbying for planning matters on the agenda c)To receive requests for dispensations	20.0 1
4.	PUBLIC FORUM—to receive reports for information <ul style="list-style-type: none"><li>Members of the public—to receive questions and matters of concern from those in attendance</li><li>Members of the public – to receive comments submitted via email. Email from Mr. Walton forwarded to Councillors. <b>emailed</b></li></ul>	20.0 2
5.	REPORTS FOR INFORMATION –to receive written reports for information only <ul style="list-style-type: none"><li>Report from County Councillor Jane Storey Briefing on COVID in Care Homes – <b>emailed to Councillors</b></li><li>Report from District Councillors Harry Richardson and Wendy Turner</li></ul>	

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6.	<p>To note the minutes of the following meeting: (as previously circulated) and to agree that delegated authority be given to the Chair to sign the minutes outside of the meeting</p> <ul style="list-style-type: none"> <li>• Virtual Parish Council AGM &amp; Monthly Meeting 1<sup>st</sup> June 2020 - <b>emailed</b></li> </ul>	20.2 2
7.	To note matters arising from Virtual Meeting on 1 <sup>st</sup> June 2020	20.2 3
8.	<p>To consider matters relating to <b>Planning</b> for Norton:</p> <p>a) To consider the following planning applications: full details of the applications listed  below are available to view online by visiting: <a href="http://www.midsuffolk.gov.uk/planning/development-management/application-search-and-comment/search-for-applications/">http://www.midsuffolk.gov.uk/planning/development-management/application-search-and-comment/search-for-applications/</a></p> <ul style="list-style-type: none"> <li>• planning application - DC/20/02632 - 6 Jubilee Close, Norton,  Application for consent to carry out works to tree(s) protected by a Tree Preservation Order.  Application for works to trees subject to a Tree Preservation Order MS398  (T3) – Cut back branch from 1No Oak tree. <b>emailed</b></li> </ul> <p>b) To note responses to previous planning applications submitted as statutory consultees:  Manor Lodge, Ashfield Road, Norton, DC/20/01152  Proposal: Discharge of Conditions Application for 4000/15 - Condition 4 (Fenestration) <b>emailed</b></p> <p>c) To note Appeal Allowed - DC/19/02636 - New Dwelling - Pine Trees, Ashfield Rd,  Norton Appeal Ref: APP/W3520/W/20/3244447</p> <ul style="list-style-type: none"> <li>• The appeal was made under section 78 of the Town and Country Planning Act 1990  against a refusal to grant planning permission.</li> <li>• The appeal was made by Mr &amp; Mrs Sandlan against the decision of Mid Suffolk District Council.</li> <li>• The application Ref DC/19/02636, dated 30 May 2019, was refused by notice dated 14 August 2019.</li> <li>• The development proposed is described as “Development of a Detached House at Pinetrees, Norton Little Green”.</li> </ul> <p>Decision</p> <p>1. The appeal is allowed and planning permission is granted for development of a Detached House at Pine Trees, Ashfield Road, Norton. <b>emailed</b></p>	20.2 8

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9.	<p>To consider and review <b>Financial Matters</b></p> <p>a) To approve the accounts awaiting payment:</p> <ul style="list-style-type: none"> <li>Clerk's salary £140.10</li> <li>HMRC £62.60</li> <li>Street Cleaner £110.40</li> <li>Tenhats £197.00</li> <li>SALC internal audit £282.00</li> <li>ICO renewal £40</li> </ul> <p>b) To receive Annual Governance and Accountability Return 2019/20 Part 3 and to approve section 1 and section 2. (emailed)</p> <p>c) To receive budget to 30.6.20 and reconciliations statement with Receipts and Payments – emailed</p> <p>d) To review and discuss decision making process regarding financial matters and the role of the monitoring officer.</p>	20.3 5
10.	<p>To consider projects to fund with <b>CIL</b>.</p> <ul style="list-style-type: none"> <li>• Update on request for assistance from Norton Pre-School – emailed</li> <li>• Train fence</li> <li>• Street lighting</li> <li>• Speed bumps along Ashfield Road</li> <li>• Prospect Road parking area</li> <li>• Additional Speed cameras</li> <li>• Water to allotments</li> <li>• Car Park entrance</li> </ul>	
11.	<p>To consider and review <b>Action Plan</b></p> <p>a) To review all items on the Action Plan 19-22 and update (circulated to all Councillors)</p> <ul style="list-style-type: none"> <li>• Model Railway.</li> </ul>	20.4 5

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12.	<p>To receive and consider <b>Correspondence</b></p> <p>a) SALC Code of Conduction consultation The Local Government Association (LGA) has launched a consultation on a new model member code of conduct. To view the information provided from NALC (National Association of Local Councils) (Circulated to all Councillors) - Deadline for response 17 August 2020 <b>emailed</b></p> <p>b) SALC AGM - Thursday 30 July 2020 The SALC AGM will be taking place on Thursday 30 July 2020 at 7pm. This will be held virtually through Zoom Conferencing - visit our SALC AGM web page for further information. <b>emailed</b> There is also the opportunity to elect two members to the SALC Board, further details and nomination form on website . The nomination form must be submitted to SALC by 10 July, 5pm.</p> <p>c)Community Climate Action Survey Groundwork East are carrying out a feasibility study mapping exercise in Suffolk to determine what capacity, interest and need there is for a new ‘climate support’ service to focus on enabling communities to help Suffolk meet its climate emergency declaration. The survey has been designed for parish and town councils to complete and can be done <b>online</b> (<a href="https://www.surveymonkey.co.uk/r/suffolkcommunities">https://www.surveymonkey.co.uk/r/suffolkcommunities</a>) or over the phone and is available until 12<sup>th</sup> July 2020. <b>emailed</b></p> <p>d) Consultation for the joint police/fire station in Stowmarket The consultation for the joint police/fire station in Stowmarket will go live on 29<sup>th</sup> June. The details will be available on both the SFRS and OPCC websites, see link: <a href="https://suffolk-pcc.gov.uk/on-line-consultation-for-joint-fire-and-police-station-in-stowmarket">https://suffolk-pcc.gov.uk/on-line-consultation-for-joint-fire-and-police-station-in-stowmarket</a> The deadline for comments is Sunday 19<sup>th</sup> July at 6pm. <b>emailed</b></p> <p>d) Suffolkonboard.com Newsletter - June 2020 – <b>emailed</b>.</p>	21.0 0
13.	<p>Questions and Comments from Members and suggestions for next Zoom meeting.</p> <p>a) Consideration for coopting to the vacancies on the Council.</p>	21.1 5
14.	<p>To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting due to the confidential nature of the business to be discussed - none to be transacted</p>	21.2 0
15.	<p>To confirm the date of future meetings:</p> <p>a)3<sup>rd</sup> August 2020 –full Council Meeting –via zoom –commencing at 8.00pm</p>	21.2 0
16.	<p>Close of the Meeting</p>	21.2 1

# **NORTON PARISH COUNCIL**

J. Rowland  
Clerk & RFO