

NORTON PARISH COUNCIL
MINUTES OF THE MEETING HELD ON 8TH MAY 2019

PRESENT: Mr. D. Etchells-Butler, Mr. B. Aket, Mr. R. Lenko, Mrs. T. Long, Ms. L. Paris,
Mr. S. Sadler, Mrs. J. Rowland (Clerk)
Mr. H. Richardson – District Councillor
Public: Mr. P. Jefferson, Mr. R. Walton, Mr. J. Morgan.

PUBLIC FORUM – The Chairman invited comments from members of the public, but there were none.

REPORT FROM DISTRICT COUNCILLOR.

The Chairman welcomed Mr. Richardson as the newly elected District Councillor. Mr. Richardson stated his first full council meeting would be on 20th May.

REPORT FROM COUNTY COUNCILLOR – none

DECLARATION OF PECUNIARY AND NON-PECUNIARY INTEREST – None

The Chairman welcomed the new Council to the first meeting of their 4-year term of office.

APOLOGIES: Mrs. J. Storey, Mrs. W. Turner.

1.MINUTES

1.1 The minutes of the meetings held on 1st April 2019 were agreed and signed.

2.MATTERS ARISING

1. Cooption – The Chairman reminded there were still 3 vacancies on the Council.
2. Cars parked near junctions – The Clerk stated she had written to the car owners but no action had been seen. The Chairman agreed to speak with the owner of the car parked in School Close.

3.PLANNING

1. Planning Applications received in respect of:
 - 1.1. 9 Hardings Lane, Norton, DC/19/01859 - Planning Application - Erection of 2no semi-detached dwellings and creation of two new vehicular accesses.
The Council had no objection to this application.
 - 1.2. The Cottage, Ixworth Road, Norton, DC/19/01977 Householder Planning Application for erection of rear and side extensions and erection of a two-bay cartlodge and garden store.
The Council felt the roofline of the proposed cartlodge should also be lowered.
2. Planning application approved in respect of
 - 2.1. Land Adjacent To Greenacre Cottage, Ixworth Road, Norton, DC/19/00830 for erection of 1 2-storey dwelling.
3. Planning application refused in respect of
 - 3.1. The Cottage, Ixworth Road, Norton, DC/19/00795 for erection of Rear and side extensions and erection of two-bay cartlodge and garden store.

Signed.....

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4. FINANCE

1. The Council received request for financial donation from EACH. At this time, the Council declined.

(cont 2)

2. The following accounts were approved for payments:
Street Cleaner, £166.40, cheque no 022140
Clerk, £140.08, cheque no 022141
HMRC, £76.62, cheque no 022142
Tenhats, March, April, May, £702.58, cheque no 022143
Vertas, £242.25, cheque no 022144
SALC, Subscription and course, £401.40, cheque no 022145
LexisNexis, £110.99, cheque no 022146
BHIB Insurance, £1330.17, cheque no 022147
SPS. Subscription, £30.00, cheque no 022148
Clerks & Councils Direct, £12.00, cheque no 022149
3. The Council approved SALC as the internal auditor for 2018-19
4. The Clerk presented the statement of accounts for 18-19 ready for the APM. The Councillors approved the Statement.
5. The Clerk presented the Annual Governance and Accountability Return 2018/19 for review and approval. The Councillors approved and the forms were signed.
6. The Clerk presented the Fixed Assets Register for the year 2018-19 which was approved by the Councillors.
7. The Clerk presented a budget statement for 2019-20.
8. The Clerk confirmed receipt of 6 month precept £10,000.
9. The Clerk presented the current bank statement to April 2019 showing a balance of £16638.51.
10. The Clerk presented the Bank forms to change signatories following the elections. It was agreed that this should be Mr. S. Sadler and Ms. L. Paris, with the removal of Mr. A. Burt, Mrs. K. Fullam and Mrs. P. Mathieson. Mr. B. Aket and Mrs. J. Rowland would remain.

5. PLAY AREA

1. Monthly inspection report – Mr. Lenko agreed to be the nominated Councillor to inspect the Ixworth Road area and Mrs. Long agreed to inspect the Prospect Road area and report to the Council each month.
2. Play area equipment repairs – update for Prospect Road, and Village Hall play area. The Clerk confirmed that repairs should be undertaken in the near future, as agreed at the previous meeting.
3. Goal Posts – allocated s106 money – The Clerk stated she would seek advice from Mr. Burt concerning the 5-a-side posts considered for the playing field.

6. STANDING ORDERS

- 6.1 The Clerk had forwarded copies of the Council's Standing Orders and Risk Assessment to all Councillors for approval. After discussion, all were agreed and

Signed.....

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signed by the Chair.

- 6.2 A draft CCTV Policy is required and would be given to the Chairman to review in conjunction with the Village Hall Chairman and would be brought to the next Council meeting for consideration and adoption.

7. CORRESPONDENCE

1. Councillors considered the future dates and times for Council meetings but all confirmed that the first Monday at 7pm should remain.
(cont 3)
2. The Council considered another annual litter pick and Mr. Sadler agreed to be the organiser for a date in the summer time.
3. Fields In Trust AGM 4th June in London - Noted
4. SCC Highways: Grass cutting 2019/20 - Noted

CORRESPONDENCE for information

5. Suffolk View
6. Clerks and Councils Direct.

8. QUESTIONS AND COMMENTS FROM MEMBERS AND SUGGESTIONS FOR NEXT MEETING

- 8.1 The Chairman felt the Council should have a four year Action Plan for improvements in the village and he asked each Councillor to bring considerations to the next meeting.
- 8.2 Ms. Paris agreed to continue posting items on behalf of the Council onto the facebook page.
- 8.3 Railway - Mr. Sadler outlined his vision of a small railway track to the rear of the Village hall. He has purchased track and two small trains and carriages able to carry passengers. This could help fundraise for various organisations or attract users to the Hall. Various concerns were raised: cost, storage, risk assessment, fenced area. The proposal would probably require FIT agreement. More details will be brought to the next meeting.
- 8.4 Dog Fouling – Mrs. Long commented that dog fouling is a problem in Prospect Road. She asked for a sign asking owners to clear up. Councillors felt a bin could also be put up in this area. Costings will be brought to the next meeting. Mr. Sadler wondered if the prison dogs caused a problem on the playing field when the hall was used for training, but was assured that this is not the case.

9. DATE OF NEXT MEETING

- 9.1 APM - 13th May 2019
- 9.2 Council Meeting - 3rd June 2019
- 9.3 The July Meeting will be held on Tuesday 2nd July 2019.

Signed.....

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