

NORTON PARISH COUNCIL
MINUTES OF THE MEETING HELD ON 2ND MARCH 2020

IN THE CHAIR: Mr. D. Etchells-Butler

PRESENT: Mr. B. Aket, Mr. R. Lenko, Mrs. T. Long, Mr. S. Sadler,
Mrs. J. Rowland (Clerk)
Mrs. J. Storey – County Councillor
Mr. H. Richardson – District Councillor
2 members of the public

LGA 1972 s12 para 40

APOLOGIES: Mr. R. Belham, Mr. C. Fakes

The Council consented to accept the apology and reasons received, which will be recorded in the attendance register.

Mrs. W. Turner – District Councillor

PUBLIC FORUM

Mr. Walton commented on the litter at the Village Hall from the local building contractor following the recent storms. Mr. Etchells-Butler agreed to speak to the contractor and ask him to clear it.

Mr. Walton reminded that anybody working on the fencing at the playing field for the miniature railway should adhere to Health and Safety policy using hi-vis and hard hat. The volunteers will ensure this is followed up when next working there.

REPORT FROM DISTRICT COUNCILLORS

Mrs. Turner's report noted – appendix A

Mr. Richardson's report noted – Appendix B

Mr. Aket asked about the introduction of penalties to tackle Council Tax fraud, and asked if previously nothing had been undertaken to tackle non-payment. Mr. Richardson stated action had been taken in the past, but there were now additional measures in place. When asked about the amount of Council Tax bills sent out, the percentage payment coming in and percentage non-payment, Mr. Richardson was unsure of the figures but stated action is being tightened up.

When asked about the problems in Prospect Road, he stated he was aware of the issues and would be willing to follow up if required. Mrs. Long said she would be in touch with Mr. Richardson to update him on actions so far.

REPORT FROM COUNTY COUNCILLOR – Appendix C

Mrs. Storey commented

- disappointment that the Ipswich Northern Route will not proceed to the next stage.
- at Thurston talks are taking place to improve Fishwick Corner.
- New street lighting proposed to reduce carbon footprint
- Highways waiving fees for road closure application for VE and VJ day
- Budget approved on services for vulnerable residents
- School crossing patrol staff to be issued with body cameras
- Consultation on improvements to the Tollgate junction in Bury
- Refilling rather than buying new to reduce plastic
- East Suffolk and North Essex NHS Foundation Trust public consultation on orthopaedic care at Colchester.

Mr. Aket enquired why the Tollgate funding would be provided in part by the 6th Form Centre. Mrs. Storey felt that they would need to contribute due to section 106, but agreed to ask for an update on this matter.

Signed.....

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Mr. Etchells-Butler asked if Mrs. Storey was aware of the Prospect Road parking problems and she stated she had spoken to Highways about this.

DECLARATION OF PECUNIARY AND NON-PECUNIARY INTEREST - None

1.	MINUTES	
	1. The minutes of the meeting held on 3 rd February 2020 were read. The Chairman requested additional information be added to item 2.9 namely that land near the Church had been earmarked for further planting and the Council was invited to plant trees here if they wished but to ensure they were native local species. The Minutes were then agreed as a true and accurate record, and signed as such by the Chairman of the meeting.	
2.	MATTERS ARISING	
	1. Planters These have now been installed outside the garage and the owner will be consulted on siting. The Council expressed their gratitude to Mr. Walton for donating these to the village. The W.I. will be asked if they are willing to undertake the planting, otherwise Mr. Etchells-Butler will undertake this task.	Mr. Etchells-Butler to follow up.
	2. Meeting with Jo Churchill and SCC Reply received from Jo Churchill that a date is being worked on with SCC. A number of villages have similar issues so a central meeting may be needed and PCs give presentation/lobby on their specific issues. As this matter has now been ongoing for at least 6 months the Council felt a direct approach to SCC was required.	Clerk to write to SCC requesting a meeting.
	3. Car parking in Prospect Road Mrs. Long stated the Bin lorries continue to cause damage to the grass area. She has spoken to MSDC and Serco, and has also involved District and County Councillor. Residents recently received a letter of complaint about their cars blocking the road for the bin lorry, so moved vehicles the evening before, but this caused congestion further around Prospect Road. There is a plan in place to provide parking but funding is the problem. She has been advised to contact CEO and Asst Director of Housing at MSDC outlining the problem and requesting funding. The Clerk will liaise with Mrs. Long and write officially to MSDC copying in District and County Councillors.	Clerk to liaise with Ms Long Clerk to write to SCC and DC
	4. Litter Pick It was agreed to hold the village litter pick on 9 th August 2020 at 10am. A volunteer will be required to organize.	Advertise date. Volunteer required.

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	<p>5. VE Day The Churches stated that nothing had yet been planned but a joint meeting is due soon when this will be discussed. Mr. Aket wondered if various parts of the village could be encouraged to have street parties on 8th May. He agreed to place an item in the Messenger. Mr. Lenko stated some places are playing Churchill's speech at 3pm and wondered whether this could take place at the War Memorial.</p>	<p>Mr. Aket to place in Messenger.</p>
<p>3.</p>	<p>PLANNING</p>	
	<p>3.1 Planning application received in respect of The Old Forge, Ixworth Road, Norton DC/19/05754 - Full Planning Application - Erection of 3no. dwellings and 1no. cartlodge (following demolition of existing dwelling and outbuildings). Conversion and extension of single storey outbuilding to form 1no. dwelling and alterations to vehicular access/driveway Reason(s) for re-consultation: Amended plans submitted 11/02/20 The Council felt the previous comments still applied so these will be resubmitted.</p>	
	<p>2. Planning application received in respect of Land on The South Side of Halfboys, Ixworth Road, Norton APPLICATION FOR PLANNING PERMISSION WITHOUT COMPLIANCE OF CONDITION(S) - DC/20/00734 - - Application under Section 73 of The Town and Country Planning Act for DC/19/00549 for variation of condition 2 (Plans and Documents) The Council had no objection to this variation.</p>	
	<p>3.3 Planning application refused in respect of Land On The West Side Of Ixworth Road, Norton Application under Section 73 for the removal or variation of a condition following grant of planning permission DC/19/00549 dated 29/03/2019 (Erection of 5 dwellings with associated access and parking) Condition 2 (Approved Plans and Documents) DC/19/05911</p>	
	<p>3.4 Planning approved in respect of Land To The North Of, Ashfield Road, Norton, DC/19/05805 Application under S73 - Variations of conditions on Outlined Planning Permission DC/18/01681 (allowed at appeal) and associated Reserved Matters Approval DC/19/03463. To vary condition(s) 1 (Reserved Matters) on DC/18/01681 and to vary condition(s) 2 (Approved plans), 7 (Access), 8 (Construction Management), 10 (Ecological Recommendations), 11 (Biodiversity Enhancement Strategy), 12 (Wildlife Sensitive Lighting Design Scheme) on DC/19/03463.</p>	

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	<p>3.5 Road Name New Development at Land to the North of Ashfield Road Norton – suggestion of new road name. Suggestions had been submitted by the Developer and discussed by the Council. The Council agreed to the suggestion of Honeywood Grove.</p>	<p>Clerk to inform District Council</p>
<p>4.</p>	<p>FINANCE</p>	
	<p>1. The following accounts were approved for payments: Mortimer Contracts, Slide and matting, £3000, cheque no 22228 <small style="margin-left: 300px;">LGA(miscellaneous Provisions)1976 s19</small> Street Cleaner, February, £166.40, cheque no 22229 LGA1972 s112 Clerk, February, £140.10 cheque no 22230 LGA1972 s112 HMRC, £76.60, cheque no 22231 LGA1972 s112 Clerk's expenses, £138.18, cheque no 22232 LGA1972 s112 SALC, course, £54.00, cheque no 22233 LGA1972 s112 Mr. R. Lenko, swing seats, £190.50, cheque no 22234 <small style="margin-left: 300px;">LGA(miscellaneous Provisions)1976 s19</small> Tenhats, £236.00, cheque no 22235 LGA1972 s112 EACH, donation, £20, cheque no 22236 LGA1972 s112</p>	
	<p>2. To confirm Proforma payment for slide and matting for Prospect Road. The Clerk confirmed that the slide had been ordered but part payment was required to confirm order. A cheque had been issued for £3000 including VAT to Mortimer Contracts.</p>	
	<p>3. To receive bank statement Bank statement received to February 2020 showing a balance of £17959.31. The Clerk reminded that a large amount of this is held as earmarked reserves.</p>	
	<p>4. To confirm claim for cleansing grant quarter ending March 2020 The Clerk confirmed that a claim had been submitted to the District Council for £266.83 towards street cleaning costs.</p>	
	<p>5. To receive request for donation support from Suffolk Age UK and EACH. The Council declined Age UK but agreed a donation of £20 to EACH. <small>LGA1972 s137</small></p>	
	<p>6. To receive charges for dog and litter bin emptying for 2020/21 District Council informed that for financial year 20/21 the cost of emptying each litter bin will increase to £36.05 + vat and for each dog bin will increase to £42.23 + vat per annum.</p>	
	<p>7. Bank Signatory. Mr. Lenko agreed to be the additional signatory following Ms. Paris resignation. The Clerk will obtain the forms and liaise with Mr. Lenko.</p>	<p>Clerk to follow up</p>
<p>5.</p>	<p>PLAY AREA</p>	

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	<p>1. To receive quote from GADD for bark and signs. Quote received from GADD Brothers for Play bark in main play area and Prospect Road and play chips top up for £530 +VAT. The Council agreed to this work to be undertaken LGA(miscellaneous Provisions)1976 s19 Quote for signs A3 size would be £45 +VAT. The Council agreed to 3 for main play area and 2 for Prospect Road and discussed the wording. LGA(miscellaneous Provisions)1976 s19</p>	<p>Clerk to confirm with GADD</p>
	<p>2. Monthly inspection report - Village Hall play area. Bark and signs required (see above). Moles continue to present a problem. Otherwise Mr. Lenko reported all OK at the moment.</p>	
	<p>3. Monthly inspection report - Prospect Road Slide and matting awaited. Mrs. Long will report at next meeting on any additional equipment she feels is required. Signs needs – see above. These will require posts so the estimate will be slightly more than quoted.</p>	
	<p>4. Trees The Clerk had asked GADD brothers for a quote to check all trees on playing field. For a visual tree assessment, tagging all trees and recording recommendations of proposed schedule of works with priority categorization and report the quote is £975 plus VAT. The Clerk was requested to obtain a further quote on similar lines</p>	<p>Clerk to obtain additional quote.</p>
	<p>6. STANDING ORDERS/POLICIES</p>	
	<p>6.1 To review and adopt standing orders and policies. The Clerk presented the following for adoption: General Privacy Notice Data Protection Policy Health and Safety Policy The Councillors agreed to accept and adopt all.</p>	
	<p>7. ACTION PLAN</p>	
	<p>1. Model Railway Mr. Sadler stated the fence barrier is up and the fence will be pegged out soon. Mr. Etchells-Butler stated the rails will go on a concrete base, but it was commented this was not shown on the plan, so he felt gravel, concrete and then more gravel could be the base. He stated an agreement is still required to be drawn up between the operatives and Council. He said he has a site meeting later in the week to sort out the site of the fence. Mr. Aket commented the Council should ensure this project is managed by the operatives only and does not become a joint project with the Council.</p>	
	<p>8. CORRESPONDENCE</p>	
	<p>1. Suffolk County Council Funded School Travel for 2020/2021 – noted. Mr. Etchells-Butler agreed to put a precis in The Messenger so parents are informed of the application process and times.</p>	<p>Mr. Etchells-Butler to put info in Messenger</p>

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	2. Various Traffic Regulation Orders - noted	
9.	QUESTIONS AND COMMENTS FROM MEMBERS AND SUGGESTIONS FOR NEXT MEETING	
	9.1 Councillors felt it was time for an update on the permit holders for the A1088. The Clerk will request information from Highways.	Clerk to write to SCC
	9.2 Mr. Etchells-Butler reminded of the Clerk's appraisal which will now be mid March. Mrs. Long agreed to assist.	
	9.3 Mr. Aket stated that the Low Road to Tostock has flooded and cut up verges. The Clerk will write to Tostock P.C. to ask if they are following up on actions to reinstate.	Clerk to write to Tostock PC
	9.4 Mr. Lenko commented on the sharp bends along Ashfield Road and enquired about signage. The Council asked him to do some research and speak with Highways.	Mr. Lenko to research
10.	DATE OF NEXT MEETING	
	10.1 6 th April 2020, 7pm, Norton Baptist Church.	

Signed.....

Date