

NORTON PARISH COUNCIL

MINUTES OF THE MEETING HELD ON 3RD FEBRUARY 2020

IN THE CHAIR: Mr. D. Etchells-Butler

PRESENT: Mr. A. Aket, Mr. R. Belham, Mr. C. Fakes, Mr. R. Lenko, Mrs. T. Long,
Mr. S. Sadler, Mrs. J. Rowland (Clerk) LGA 1972 s12 para 40
Mrs. J. Storey – County Councillor
4 members of the public.

APOLOGIES: Ms. L. Paris

The Council consented to accept the apology and reasons received, which will be recorded in the attendance register.

Mr. H. Richardson – District Councillor
Mrs. W. Turner – District Councillor
Mrs. S. Mansell – District Councillor

PUBLIC FORUM

Comments made to the Council on the Hawes Lane application which appears to be going to appeal. Residents have asked for a re-assessment by Highways, but this has been declined. The Bury Free Press has been involved and will be coming to take photos, and house to house has taken place to ensure everyone is aware of the situation. The matter has also been raised with the District Councillor. The Clerk stated that at the moment the Council has not received official notification of the appeal.

Mr. Walton asked about salt bins refilling. The Clerk stated she had filled in forms several times, completed 3 different maps showing locations, and plotted the sites on the Highways interactive map three times. She has now asked the County Councillor for help in getting the bins filled.

Mr. Walton stated the village hall has appointed an architect to draw up plans for changing room, recladding, extension and roof. He asked for views from the Councillors on installing electric vehicle charging points as the Committee wish to tick as many green boxes as they can. Councillors stated that in principle they supported the charging points.

REPORT FROM DISTRICT COUNCILLORS – Appendix A

REPORT FROM COUNTY COUNCILLOR – Appendix B

- Disappointment expressed on the decision in the Orwell Bridge by-pass report.
- Closure of Angel Hill in Bury and alternative routes noted.
- When asked why there are charges at Centres for hardcore disposal, Mrs. Storey stated she was told fly-tipping did not increase when charges were introduced, however she is not convinced of this.
- Councillors welcomed the proposed increase in Police, and permit review for digging up roads in order to link works to be undertaken.
-

DECLARATION OF PECUNIARY AND NON-PECUNIARY INTEREST - none

1.	MINUTES	
	1. The minutes of the meeting held on 6 th January 2020 were agreed as a true and accurate record, and the minutes signed as such by the Chairman of the meeting.	

NORTON PARISH COUNCIL
MINUTES OF THE MEETING HELD ON 3RD FEBRUARY 2020

2.	MATTERS ARISING	
	1. Planters Mr. Walton stated he hoped to have these ready in 2 weeks or so. The Chairman will liaise with the garage owner on the siting of the planters.	Mr. Etchells-Butler to speak to garage proprietor
	2. Meeting with Jo Churchill Mrs. Churchill agreed to meet in the first quarter of this year, but so far, no date has been fixed. The Clerk was asked to write directly to Andrew Reid at Highways to ask for a meeting.	Clerk to contact Highways.
	3. Tree Preservation Orders Mr. Pizzey at MSDC stated he had contacted SCC Highways regarding land ownership but they require nearly £200 to do a check, which his budget does not extend to. He is therefore going ahead with TPOs which is likely to take a little while, but he will forward a copy to the Parish Council when made.	
	4. Gas The Chairman stated he had read various articles on this and suggested that at the moment this is not pursued.	
	5. White Gates on A1088 Mr. Lenko stated he had discussed with Highways but purchase and fitting would likely be over £3000. It was agreed to leave this action for the time being.	
	6. Trees on Playing field Mr. Aket stated the school governors are concerned about the trees on the playing field bordering the school grounds and felt that in the near future the Council should undertake an assessment of all the trees on the field.	
	7. Tree The Chairman stated he had received a complaint about the wording submitted on planning application for TPO work.	
	8. Resignation The Clerk informed the Council that Ms. Paris had tendered her resignation from the Council. The Clerk will contact the District Council to start the process to co-opt.	Clerk to contact District Council
	9. Tree planting Following an enquiry one land owner had replied over 150 trees had been planted over the last 10 years and over 6km of hedges, with further planting planned in 2021/22 at bottom of Church Lane. The Council was invited to plant trees here if they wished but to ensure they were native local species.	
3.	PLANNING	

NORTON PARISH COUNCIL
MINUTES OF THE MEETING HELD ON 3RD FEBRUARY 2020

	<p>3.1 Planning application received in respect of Halls Farm, Halls Lane, Norton for Excavation to create two ponds less than 2m deep and construction of low spoil bunds as part of Great Crested Newt district level licencing by Natural England. - DC/20/00106. The Council approved this application.</p>	
	<p>3.2 Planning application received in respect of Land west of Ixworth Road, Norton, for Outline Planning Application (All Matters Reserved) - Erection of 2no. detached dwellings with garages – DC/19/05860. The Council approved this application.</p>	
	<p>3.3 Planning application received in respect of Land adjacent to Manor Lodge, Ashfield Road, Norton for submission of details under OPP 3095/16 (allowed under Appeal Decision W3520/W/16/3161759) – Access, Appearance, Landscaping, Layout and Scale for erection of a detached dwelling - ref DC/20/00412 The Council approved this application</p>	
	<p>3.4 Planning granted Rookery House, The Street, Norton for Application for works to trees subject to Tree Preservation Order WS159/T2- Canopy Reduce 1No Beech Tree by up to 3 - 5m - DC/19/05307</p>	
	<p>3.5 Appeal granted Land at Stanton Street, Ixworth Road, Norton - appeal is made under section 78 of the Town and Country Planning. Appeal Ref: APP/W3520/W/19/3236154 - The appeal is allowed and planning permission is granted for the erection of 4 detached dwellings at land at Stanton Street, Ixworth Road, Norton in accordance with the terms of the application, Ref DC/19/02021</p>	
	<p>3.6 Planning appeal: Hawes Lane. See comments in Public Forum. The Clerk will bring this matter to the Council when formal notification is received.</p>	
	<p>3.7 New Development at Land to the North of Ashfield Road Norton – suggestion of new road name. This item will be added to next month’s agenda.</p>	<p>Place on March agenda.</p>
<p>4.</p>	<p>FINANCE</p>	
	<p>1. Request for donation from SARS Letter received from Suffolk Accident Rescue Service asking for financial support. The Clerk confirmed that £150 had been budgeted for donation. The Council approved this donation.</p>	

NORTON PARISH COUNCIL
MINUTES OF THE MEETING HELD ON 3RD FEBRUARY 2020

	<p>4.2 The following accounts were approved for payments:</p> <p>Street Cleaner, £166.20 (cheque no 022219) LGA1972 s112 Clerk, £140.10, (cheque no 022220) LGA1972 s112 HMRC,£76.60, (cheque no 022221) LGA1972 s112 Vertas, grass cutting, £252.22 (cheque no 022222) Public Health Act 1875 s164 SALC, course, £19.20, (cheque no 022223) LGA1972 s112 Legend Services, Noticeboards, (cheque no 022224) LGA(miscellaneous Provisions)1976 s19 Tenhats, £236.00 (cheque no 022225) LGA1972 s112 SARS, £150.00 (cheque no 022226) LGA1972 s137</p>	
	<p>3. Receipts and Payments statement and reconciliation statement received and approved by the Councillors.</p>	
	<p>4. To confirm receipt of MSDC street cleaning grant The Clerk confirmed receipt of £266.83 from MSDC towards street cleansing.</p>	
	<p>4.5 The Council confirmed SALC as internal auditor for the year 2019-20</p>	
	<p>5. District Council confirmed receipt of Precept for 2020/21 of £22.000 giving a Band D amount of £52.42 resulting in an increase of 9.97% on 2019/20. Precept will be paid half in April 2020 and the remaining half in September 2020.</p>	
	<p>5. ANNUAL PARISH MEETING</p>	
	<p>5.1 This will be held on Monday 27th April 2020 at 7pm.</p>	<p>Clerk will advertise.</p>
	<p>6. PLAY AREA</p>	
	<p>1. Monthly inspection report Playing Field area: The toddler seats need replacing. Mr. Lenko agreed to obtain and arrange for them to be put them up Signs are also required. Padlock for large gate – Mr. Lenko will obtain and Vertas will be notified of the combination code.</p>	<p>Mr. Lenko to sort items. Clerk to notify Vertas</p>
	<p>2. Monthly inspection report - Prospect Road area. Quote for new items agreed by Councillors and will be confirmed and items orders. Sign needed asking for no dogs on the Green Mrs. Long has complained to the District Council as the bins lorries are churning up the kerb and grass. Wooden posts around this area will be investigated.</p>	<p>Mrs. Long to confirm and order. Signs and posts to be investigated</p>
	<p>7. STANDING ORDERS/POLICIES</p>	

NORTON PARISH COUNCIL
MINUTES OF THE MEETING HELD ON 3RD FEBRUARY 2020

	<p>7.1 To review/amend/update standing orders and policies. The Clerk presented the following Policies/Orders/Protocols for the Council to review and adopt: Social Media Protocol for members Equality and Diversity Policy Protocol for public participation in Council Meetings Filming, Videoing, Photography, Audio Recording at Council Meetings Travel and Expenses Policy Dispensation Policy Apologies and non-attendance at meetings VAT standing order Environmental Policy Reserves Policy Code of Conduct Financial and General Risk Assessment. The Councillors agreed to accept and adopt all the above papers.</p>	
8.	ACTION PLAN	
	<p>1. Model Railway Mr. Sadler stated he had found an insurance broker which specialises in miniature train insurance and quotes range from £27.78 for £2m cover to £31.76 for £5m cover. Mr. Etchells-Butler stated the wording of the policy would be checked to ensure it covered all the Council's needs. The planning application had been submitted and an Environmental Officer had visited to measure decibels which had been acceptable (1m away 57dec). A decision on the application should be received early February. The fence order previously agreed will be place with Gadd Bros.</p> <p style="text-align: right;"><small>LGA(miscellaneous Provisions)1976 s19</small></p>	<p>Mr. Etchells-Butler to check Insurance Policy, and place fence order.</p>
	8.2 Noticeboards. Mr. Walton was thanked for his work.	
9.	CORRESPONDENCE	
	<p>1. SALC course on GDPR Two courses arranged for 17th February and 11th March. The Clerk confirmed she had booked on 17th February to ensure the Council was up to date compliant.</p>	<p>Clerk to attend course.</p>
	<p>2. MSDC Great British Spring Clean 2020 – 20 March to 13 April. It was felt the Council could undertake a litter pick during this period.</p>	<p>Litter pick on next agenda</p>
	<p>3. MSDC Community Governance Review of all Parishes and Towns will be conducted during 2020 – noted.</p>	
	<p>4. Ipswich Northern Route: Strategic Outline Business Case published on 28 January as district and borough councils are consulted on next steps – information circulated to all Councillors. Information noted.</p>	
	9.5 Clerks and Councils Direct – taken by Mr. Lenko.	

NORTON PARISH COUNCIL
MINUTES OF THE MEETING HELD ON 3RD FEBRUARY 2020

10.	QUESTIONS AND COMMENTS FROM MEMBERS AND SUGGESTIONS FOR NEXT MEETING	
	10.1 VE Day in May. The Clerk stated she had spoken to the Salvation Army Captain as to whether there would be a joint churches event.	Place on next month's agenda.
11.	DATE OF NEXT MEETING	
	11.1. 2 nd March 2020, 7pm, Baptist Church	