

# **MINUTES OF THE MEETING OF NORTON PARISH COUNCIL HELD ON 5<sup>TH</sup> JUNE 2017**

**PRESENT:** Mr. A. Burt, Mr. B. Aket, Mrs. P. Backmore, Mrs. P. Croft, Mr. D. Etchells-Butler, Ms. L. Paris, Mr. R. Skerry, Mrs. J. Rowland (Clerk)  
Mrs. S. Mansell and Mr. J. Levantis – District Councillors  
Mrs. J. Storey – County Councillor.

**APOLOGIES:** Mrs. P. Mathieson, Mrs. K. Fullam.

## **REPORT FROM DISTRICT COUNCILLORS – Appendix A**

Mrs. Mansell reported an update on the planning portal. The joint Local Plan draft is due out for consultation at end of July. New Ward boundaries consultation to be launched on 13<sup>th</sup> June.

Mr. Burt enquired about the planning allocation of 450 p.a. Mrs. Mansell stated this will replace the 4 year plan allocation. Mr. Levantis stated that currently 2000 houses have planning permission, but are not yet started. Mrs. Mansell felt small properties of 2/3 bedrooms are needed for Norton. Mr. Levantis mentioned affordable houses needed. Mr. Aket felt that affordable was not necessarily small houses and shared ownership was not successful due to the criteria applied.

## **REPORT FROM COUNTY COUNCILLOR – Appendix B**

Mrs. Storey stated that following the election Conservatives have 52 councillors, Labour have 11 and an alliance of Green, Lib Dem and Independents is a group of 12. The locality budget will continue but has been reduced this year.

**Public Forum:** No comments.

## **DECLARATION OF PECUNIARY AND NON-PECUNIARY INTERESTS – none**

### **1. MINUTES**

1.1 The minutes of the AGM and meeting held on 8<sup>th</sup> May 2017 were agreed and signed.

### **2. MATTERS ARISING**

- 2.1 Update from Concertus and Pretty's solicitor. The Clerk reported that she had spoken Pretty's who had explained that a Deed of Easement is unending. It is not able to be extinguished but could have an annual chargeable fee. Another suggestion made was a Licence for Access. This could be reviewed, be for a set period of time and could have an annual charge. If used would need certain clauses, i.e. indemnity clause, protection against become permanent and set out what the access is used for. The solicitor suggested that the Council ensures it has the necessary protection and was pleased the field is a registered charity. The Councillors discussed the Solicitor's comments and felt that a 4 year Licence for Access should be sought.
- 2.2 War Memorial – Mr. Burt stated work will start end July/beginning of August. Mr. Aket offered to remove the items from the memorial, leaving one wreath which will be removed when the work commences.
- 2.3 Supermarket community project funding – There is a pot for tokens at the Elmswell Co-op which is being filled.

### **3. PLANNING – no matters for discussion.**

3.1 Mr. Burt commented on the potential development at Suffolk House. The planning consultant would like to liaise with the Council. He is willing to attend a site meeting or a Council Meeting and to have a display in the village hall. Mr. Etchells-Butler felt it was important to work with the company to ensure the Council's views and requirements are heard. Mr. Aket felt access along Hawes Lane was the main concern. Mr. Burt felt there could be leverage to ask for a crossing over the A1088. Mr. Burt will invite him to the next meeting of the Council.

Signed.....Chairman

Date 3<sup>rd</sup> July 2017

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## 4. FINANCE

4.1 The following accounts were approved for payments:

Street Cleaner, £166.40, cheque no. 001150

Clerk, £136.00, cheque no. 001151

HMRC, £75.60, cheque no 001152

Hall hire. £70.00, cheque no 001153

Clerks & Councils Subscription, Communicorp, £12.00, cheque no 001154

## 5. STANDING ORDERS AND RISK ASSESSMENT

5.1 The Council's Standing Orders on VAT, Speaking at Meetings and Finance, along with the Financial and General Risk Assessment were reviewed, agreed and signed.

## 6. PLAY AREA

6.1 Monthly playground inspection – no report.

6.2 Youth Shelter repair. This repair will be undertaken very shortly.

6.3 Play area equipment. Mr. Aket reported that the cricket wicket inspection had taken place today, looking at the layout of the field. The Company will let me Mr. Aket know the starting date, and will fence off the area while work is taking place.

6.4 The benches and goal post will be ordered at a later date.

6.5 The Clerk confirmed approval of Section 106 money application.

## 7. VILLAGE HALL DEVELOPMENT

7.1 Mr. Skerry asked the Council for permission for the Hall Committee to construct a cage for 3 wheelie bins. The Council felt this would be beneficial to hall users.

7.2 Mr. Burt enquired about the improvements, and Mr. Skerry reported that the toilet refurbishment work is now complete.

## 8. CORRESPONDENCE for discussion

8.1 School Close congestion. This issue is becoming a large problem. Mr. Etchells-Butler stated that recently the school bus had problems reversing down the Close due to 6 parked cars and a removal van along the Close. Suggestions were made for double yellow lines, or requesting the coach parks at the village hall car park with the children being supervised across the field. Police are now trying to work with the Road Safety Officer at the school. Further suggestion was for resident permit holders only in School Close. Mrs. Mansell stated that at a recent meeting in Elmswell, schools and associated traffic was raised. The Clerk will request double yellow lines from Highways, but this cost may be passed to the Council to fund. Further comments made to target offenders who park ignoring the bollards, or for differing pick up and drop off times for cars and buses.

8.2 Phase 2 Boundary Review – Meeting on 13<sup>th</sup> June at 11am. Ms Paris may be able to attend.

8.3 SALC area meeting – 22<sup>nd</sup> June – noted.

8.4 Copy e-mail received from Mrs. Clare to Highways concerning a hidden dip section on the A1088. She requested a sign warning motorists of this danger. The Council noted her comments.

Correspondence for information

8.5 Clerks & Councils Direct

## 9. QUESTIONS AND COMMENTS FROM MEMBERS AND SUGGESTIONS FOR NEXT AGENDA.

9.1 Mr. Bauer enquired of the Council about white line at certain sections of the A1088. This request will be taken to Highways.

9.2 Mr. Partidge-Hicks replied to the Chairman's comments on flying over the village. Mr. Partidge-Hicks further stated that there would be a flying display on Saturday approved by the CIA and Police, to celebrate a wedding.

Signed.....Chairman

Date 3<sup>rd</sup> July 2017

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- 9.3 Mr. Etchells-Butler stated that the potholes in School Close had been yellow circled identified for several months, with no action taking place. These have been made worse by the school bus.
- 9.4 Highways will be asked about a crossing on the A1088 as there is concern about road safety due to the proposed new development in Heath Road.
- 9.5 Mr. Aket asked that enquiry be made of Highways as to the length of time the road in Thurston would be closed.

**10. DATE OF NEXT MEETING**

10.1 3<sup>rd</sup> July 2017.

Signed.....Chairman

Date 3<sup>rd</sup> July 2017